



ARLINGTON COUNTY HUMAN RESOURCES  
DIRECTOR'S OFFICE – EMPLOYEE MANAGEMENT RELATIONS DIVISION  
Courthouse Plaza, 2100 Clarendon Blvd, Suite 511, Arlington, VA 22201  
TEL 703.228.7054 FAX 703.228.3265 [www.arlingtonva.us](http://www.arlingtonva.us)

## CRIMINAL CONVICTION DISCLOSURE FORM

**Note to candidate:** a conviction does not automatically mean that you cannot drive with UZURV. The nature of the offense and when it occurred will be considered. Give all the facts so that a decision can be made. Failure to provide a full disclosure can render you ineligible to contract as a UZURV driver. Drivers must not have any prior convictions for substance abuse, sexual abuse, or crime of violence. Approval from the County Project Officer must be obtained for any driver who has been convicted of a felony before employment by the Contractor.

☐ I hereby certify that I have **not been convicted** of any criminal offense(s) in any court in the last **five (5) years**. I further understand that a background check will be conducted prior to start of contract work and if I have not provided accurate information, this will be considered as grounds for cessation of services or for dismissing me after I begin providing service.

☐ I hereby certify that I have been **convicted** of a criminal offense(s) in a court within the last **five (5) years**. I further understand that a background check will be conducted prior to start of contract and if I have not provided accurate information, this will be considered as grounds for cessation of services or for dismissing me after I begin providing service.

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Please provide an explanation of each criminal conviction to include the court, jurisdiction, date, offense, and sentence:

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Name (Print)

UZURV

Department

Operator

Position for Hire

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Signature

Date